

Message Text

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EB/OT/GCP:HCBLACK (RM 3830)

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IO/CMD:WWWOODBURY (RM 5321)

AF/EX/ASO:MARYAN (ROOM 3521)

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P R 112035Z MAR 76

FM SECSTATE WASHDC

TO AMEMBASSY NAIROBI PRIORITY

INFO USMISSION USUN NEW YORK

USMISSION GENEVA

UNCLAS STATE 059660

E.O. 11652: N/A

TAGS: OCON, UNCTAD

SUBJECT: UNCTAD IV, NAIROBI, MAY 3-28

REF: (A) NAIROBI 1885; (B) NAIROBI 2323; (C) NAIROBI 2132

1. INFORMATION IS REQUESTED IN ACCORDANCE WITH 11 FAM 631.13. THE POST REPORT DATED JULY 1974 IS AVAILABLE FOR REFERENCE AND IN THOSE INSTANCES IN WHICH THE ABOVE INQUIRIES ARE ADEQUATELY AND CURRENTLY COVERED BY THE REPORT OR ARE NOT APPLICABLE, THE EMBASSY NEED NOT REPLY. PLEASE INCLUDE WHAT ARRANGEMENTS CAN BE MADE FOR THE PURCHASE OF LIQUOR AND CIGARETTES FOR PERSONAL USE AND FOR OFFICIAL REPRESENTATION.

2. PLEASE PROVIDE CURRENT HOTEL RATES WHEN KNOWN AND RECONFIRM PROBABLE CHARGE FOR OFFICE AT THE KENYATTA CENTER.

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3. FIVE ELECTRIC TYPEWRITERS, FOUR OR FIVE LEGAL-SIZE

BARLOCKS AND THE USUAL EXPENDABLE SUPPLIES WILL BE REQUIRED. WHAT XEROX EQUIPMENT IS AVAILABLE LOCALLY AND WHAT IS RENTAL COST?

4. SECURE VOICE FACILITY WILL NOT BE ESTABLISHED. COMMUNICATIONS CENTER SHOULD BE IN OPERATION TO ALLOW EARLY DISTRIBUTION OF CABLES, PICK-UP AROUND 7:30 OR 8:00 A.M. AND TRANSMISSION OF LAST REPORTING CABLE, APPROXIMATELY 10:00 P.M. DAILY OUTGOING TRAFFIC ROUGHLY ESTIMATED AT 3-4 PAGES, LIMITED OFFICIAL USE, DURING FIRST TWO WEEKS PLUS 3-4 ADDITIONAL PAGES OF VERBATIM SPEECHES, UNCLASSIFIED. DURING LAST TWO WEEKS, REPORTING CABLES EXPECTED INCREASE TO FOUR OR FIVE DAILY, PROBABLY SAME LENGTH, LIMITED OFFICIAL USE AND AN OCCASIONAL CONFIDENTIAL. OVER-ALL INCREASE DURING UNDER SECRETARY'S STAY.

5. PLEASE PROVIDE COST ESTIMATE AND GENERAL DESCRIPTION LOCAL FACILITIES AVAILABLE FOR WORKING LUNCHES FOR 10-15. WOULD APPRECIATE AMBASSADOR'S ADVICE ON LOCAL CUSTOM REGARDING RECEPTIONS AND ON POSSIBLE APPROPRIATE SOCIAL PROGRAM AND WHETHER FORMAL ATTIRE WOULD BE NEEDED.

6. DEPARTMENT VERY MUCH APPRECIATES EMBASSY'S COOPERATION IN MOVING ITS STAFF TO MAKE ADDITIONAL SPACE AVAILABLE TO THE DELEGATION; WITH THE TWO OFFICES CONFIRMED IN REFTEL A AND THREE BEING VACATED, WE WOULD HOPE TO COUNT ON FIVE PLUS CONFERENCE ROOM TO ACCOMMODATE THE CHAIRMAN, SECRETARIAL STAFF, DOCUMENT DISTRIBUTION AND REPRODUCTION, PLUS CONGRESSIONAL REPRESENTATION AND DRAFTING/WORKING SPACE FOR 10-15. RENTAL OF SPACE IS CHARGEABLE APPROPRIATION 1961125, ALLOTMENT 1021, SUBOBJECT 2319, OBLIGATION 602409.

7. AGREE DELEGATION MEMBERS WOULD WISH TO VISIT GAME PARKS BUT AS NOTED IN REFTEL C "TIME PERMITTING" PROBLEM MOST LIKELY WOULD PRECLUDE COMMITMENT OF FUNDS FOR PAYMENT-GUARANTEED RESERVATIONS; FIRST TWO WEEKENDS MOST LOGICAL. COULD EMBASSY PROVIDE SEVERAL OPTIONS WITH DEADLINES AND COST INFORMATION; WOULD IT BE POSSIBLE TACTFULLY TO DETERMINE WHETHER HOST GOVERNMENT PLANS TO OFFER SUCH A PROGRAM OR ASSISTANCE IN MAKING LAST-MINUTE ARRANGEMENTS.

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8. INSTRUCTIONS ON EMPLOYMENT OF STAFF WILL FOLLOW WHEN STAFFING PATTERN CAN BE MORE FULLY DEVELOPED HERE.

9. PLEASE DESIGNATE CONTROL OFFICER. ADMINISTRATIVE ARRANGEMENTS IN DEPARTMENT BEING COORDINATED BY SUZANNE WOCHOS, OFFICE OF INTERNATIONAL CONFERENCES (TELEPHONE 202-632-0945). EXPECT HAVE TWO OR THREE, FOUR AT THE

OUTSIDE, ARRIVE IN ADVANCE, ON/ABOUT APRIL 27. INGERSOLL

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Margaret P. Grafeld
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